



STREETS & DRAINAGE COMMISSION
CIBOLO MUNICIPAL BUILDING
200 S. MAIN ST.
February 3, 2014
6:00 P.M.

MINUTES

A possible quorum of the City Council may attend the Street and Drainage meetings held at the City Municipal Building, 200 S. Main, Cibolo, Texas.

1. Call to Order

Art Cummins called the meeting to order at 6:03 pm.

2. Roll Call

Art Cummins
Brenda Kuehner
Charlie Johnson
Claudia Walker
Mark Rightnour
Dan Cosner
Judy Parker

Larry Carlton-Mayor Pro-Tem
Verlin "Doug" Garrett-Councilman
Jay Hogue-Councilman
Rudy Klein- City Engineer
Tim Fousse-Dir. of Public Works
Peggy Cimics- City Secretary

3. Moment of Silence

Moment of silence

4. Pledge of Allegiance

All rose and recited the pledge of allegiance.

5. Citizens to be Heard:

This is the opportunity for visitors and guests to address the Street and Drainage Commission on any issue. The Street & Drainage may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time however the Commission may present any factual response to items brought up by citizens. (Attorney General Opinion – JC 0169) (Limit of three minutes each).

None at this time.

6. Election of a Chairman for the Streets and Drainage Committee.

Brenda Kuehner made a motion to nominate Art Cummins for Chairman. Charlie Johnson seconded the motion. All in favor, none opposed. Motion passed 7 to 0.

7. Election of a Vice Chairman for the Streets and Drainage Committee, if required.

Charlie Johnson made a motion to nominate Judy Parker for Vice Chairman. Dan Cosner seconded the motion. All in favor, none opposed. Motion passed 7 to 0.

8. Approval of the minutes of the November 18, 2013 meeting.
Dan Cosner made a motion to approve the minutes. Charlie Johnson seconded the motion. All in favor, none opposed. Motion passed. 7 to 0.
9. Review/Discussion/Action on Erosion and Sediment Control Manual Update.
Tim Fousse discussed the recommendations in Erosion and Sediment Control Manual Update to add to the UDC. Currently, the UDC does not have detailed guidelines on erosion and sediment control. Mark Rightnour identified areas that needed to be addressed. Tim Fousse and Rudy Klein (City Engineer) took notes and would review the areas identified. Tim Fousse asked the committee to send in notes and comments to Peggy so she could send off to the correct dept in the City. Art Cummins asked the members to send in the notes and comments by February 15, 2014. The edited draft would then be brought back to the Streets and Drainage committee for review hopefully by March 1st, 2014.
10. Review/Discussion/Action on the Uniform Traffic Control Standards and Specifications.
Tim Fousse explained that the MUTCD-Manual Uniform Traffic Control Device Manual is issued by the state of Texas and the City of Cibolo complies with the specifications already. Tim Fousse is recommending to the committee that the City of Cibolo will reference MUTCD in the UDC for traffic control standards and specifications. Mark Rightnour made a motion to reference the MUTCD in the UDC for control standards and specifications. Charlie Johnson seconded the motion. All in favor, none opposed. Motion passed 7 to 0.
11. Staff Updates/Discussion:
1. Cibolo Valley Drive at Green Valley Road – Final Acceptance
Tim Fousse said there is only one minor item that needs to be addressed before the final acceptance. There is a drainage area that needs to be re-graded, so there will not be standing water after raining. This one item will most likely be taken care of before the next scheduled meeting. Tim Fousse will give an update at the next meeting. One of the City of Cibolo's fire engines is equipped with an Opticon-GPS system. This system overrides the traffic signals at the intersection, making it safer for the fire engine to cross the intersection. The city hopes to outfit the other fire engine with this budget year and plans to expand to other emergency vehicles.
 2. Town Creek South Flood Project – Progress Report
The City had 13 Statements of Qualifications to go through for this project. The list was narrowed down to 6 firms. Interviews were conducted mid to late December and there were 2 front runners. The city brought back both applicants and re-interviewed. Staff is working on a recommendation and will bring to City Council by early March of 2014.
 3. Borgfeld Road Reconstruction Project
The City is working on acquiring right-of-way acquisitions to proceed with this project. Staff will keep the committee updated on this project.
12. Items requested by the members to be placed on future agendas.
Review the Erosion and Sediment Control Manual after staff considers recommendations.
Neighborhood Traffic Policy
Icy road issues
Pothole update
Workshop training
13. Adjournment.
Brenda Kuehner made a motion to adjourn the meeting. Dan Cosner seconded the motion. All in favor, none opposed. Motion passed 7 to 0. Meeting adjourned at 7:49 pm.

PASSED AND APPROVED ON THIS 17TH DAY OF MARCH, 2014.


Art Cummins, Chairman